



Nā Leo TV

Community Access Television

TECHNICAL REQUIREMENTS FOR NLTV PRODUCERS

Use the following guidelines for submitting outside programs for playback on our public access channels.

1. ONE PROGRAM PER DVD OR FLASHDRIVE

2. PROGRAM ENDS:

- a. 30 seconds max of underwriting closing credits (if applicable).
- b. 20 seconds max of production credits which **MUST** include:
 - i. Name of each crew member (unless anonymity is requested)
 - ii. **PUBLIC DISCLOSURE** (full name of presenter/producer and mailing address; phone number is optional; name of copyright owner; source of program).
- c. **10 Seconds: "FREE AIRTIME STATEMENT"**

Production facilities are provided free to the clients of Nā Leo TV. Airtime is free. Charging for airtime is **NOT** allowed.
- d. **10 Seconds: "DISCLAIMER"**

Nā Leo TV, Oceanic Time Warner Cable and its affiliates are **NOT** responsible for the Views Expressed or the content of any Community Access Programming.
- e. **10 Seconds: "ACKNOWLEDGEMENT"**

This program was produced using Nā Leo TV production facilities.

Acceptable Submission Formats:

- Programs should be submitted using NLTV's established presets. See the information provided in the edit bays, or obtain clarification from a member of client services. Programs must be submitted in Standard Definition for playback on our channels.
- Producers may use the established presets to render a high-definition program for playback on the video on demand system available on our website.
- Producers can burn a DVD copy of their program or render a master file for themselves as well.
- Half-hour programs must be 28, 29, or 30 minutes, and one-hour programs must be 58, 59, or 60 minutes. Programs of non-conforming lengths may be negotiated with staff - otherwise, such programs will only be aired in timeslots from 12:00 a.m. to 6:00 a.m.

For more information, please contact us:

Hilo: (808) 935-8874

Kona: (808) 329-9617