



Nā Leo 'O Hawai'i, Inc.

In Hilo: 91 Mohouli Street, Hilo, Hawai'i 96720
Tel: (808) 935-8874 Fax: (808) 961-3621
In Kona: 75-5915 Walua Rd, Kailua-Kona, Hawai'i 96740
Tel: (808) 329-9617 Fax: (808) 329-9630
Website: www.naleo.tv

Board of Directors Meeting Minutes February 22, 2016

PRESENT

Mr. Gerald Takase	President
Ms. Jennifer Zelko-Schlueter	Vice President
Ms. Connie Kiriu	Treasurer
Ms. Gail Uejo	Secretary (Late)
Mr. Dwayne Mukai	Director (Late)
Mr. Kauhi Keli'ia'a	Director
Mr. Claude Onizuka	Director
Mr. Howard Kelly	Director
Mr. Daniel Weiss	Director
Mr. Stacy Higa (GM)	Ex-Officio

GUESTS

None.

CALL TO ORDER

President Takase called the meeting to order at 4:30 p.m.

WELCOME AND INTRODUCTIONS

President Takase welcomed everyone and noted new board member, Director Kelly.

STATEMENTS FROM THE PUBLIC ON AGENDA

No statements from the public.

APPROVAL OF THE MINUTES

December 18, 2016 Minutes.
Motion to approve the minutes by Director Kelly.
Seconded by Director Onizuka.
Passed unanimously.

FINANCIAL REPORT

Treasurer Kiriu moved to approve the statement of financial position, activities, summary, changes in net assets, and both financial reports. Move to accept December 31st financials seconded by Vice President Zelko-Schlueter, passed unanimously. GM Higa clarified that some charges were payments for a year's enrollment in certain programs. Treasurer Kiriu motioned to accept the balance sheet and P & L for January 2016. Seconded by Vice President Zelko-Schlueter. Passed unanimously.



Nā Leo 'O Hawai'i
A Nonprofit Organization



Carbanaro CPAs was instructed to send transitional reports to Taketa, Hara & Associates LLC for this 2016 audit.

GENERAL MANAGER'S REPORT

GM Higa discussed facility changes, such as air condition redundancy to protect the playback equipment from overheating, the property fence line, and looking into building a power system to protect playback equipment in event of power outages. Noted NLTV's graphic artist left.

Discussed upcoming live remote broadcast of the grand opening of Pālamanui Campus and upgrade to green screen. Upgraded playback unit also to accept two simultaneous live streams and to record them.

DCCA approved the two licenses for transfer to Charter/Time Warner Cable. Discussed upcoming Merina Audit of Hawai'i PEG station assets.

Discussed constant requests for filming community events and Pālamanui campus opening production.

Discussed online training platform: people embracing it and being challenged. Looking at teachers and students to also be taking the online classes. Mentioned new Quickbase software.

NEW BUSINESS

Discussed new storage facility that will be constructed. Treasurer Kiriū moved to authorize moving forward; seconded by Vice President Zelko-Schuleter. Motion passed unanimously.

EXECUTIVE SESSION

Meeting was recessed to Executive Session.

OLD BUSINESS

Board discussed the ACM regional conference on O'ahu, and PEG station briefing and presentation for legislators. Discussed other upcoming meetings, i.e., ACM conference in Boston.

Discussed goal of streaming Haari Boat Races.

Meeting set for three months from date. Tentative dates set to May 11, 2016 at 4:00 p.m., August 10, 2016 at 4:00 p.m., and December 14, 2016 at 4:00 p.m.

Strategic plan calls for diversifying non-profit mission and following similar structure of Olelo and Akaku management structure. Board members weren't opposed to this idea being drafted up and submitted for review.



Nā Leo 'O Hawai'i
A Nonprofit Organization



NEXT MEETING

The next meeting will be held on May 11, 2016 at 4:00 p.m. (RESCHEDULED to June 2 at 4:30 p.m.)

ADJOURNMENT

Meeting adjourned at 6:10 p.m.



Nā Leo 'O Hawai'i
A Nonprofit Organization